

INDEX OF NEW STANDARD LEGAL DOCUMENTS & TEMPLATES/FORMATS (Consumer Financial Services)

Note: The formats/templates available are a guide. Solicitors are to ensure that the documents prepared are suitable for each case handled.

I	Standard Facilities Agreement & Security Documents	Edition In Use [code] [wef : May 2013] #	Obsolete Edition [code]
	Conventional Facilities		
A	Facilities Agreement		
1	Facilities Agreement (For Consumer Facilities) (OD/TL)	OCBC(M)/LRC/FA(CFS)/2-2012	OCBC(M)/LRC/FA(CFS)/1-2011 *
B	Common Security Documents		
1	Charge Annexure (West & East M'sia) (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/CHG/1-2013	OCBC(M)/LRC/CHG/1-2011 *
2	Deed of Assignment (Property) (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/DA/1-2013	OCBC(M)/LRC/DA/1-2011 *
3	Supplemental Deed of Assignment (Property) (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/SDA/1-2013	OCBC(M)/LRC/SDA/1-2011 *

The Bank has updated the loan and security documents for CFS (Version 1-2013). The updated loan and security documents are contained in a CD ROM which may be purchased from the Bank with effect from 29 April 2013 (please refer to our website). The solicitors are to adopt the loan and security documents for CFS (Version 1-2013) for all letter of instructions from the Bank dated May 2013 onwards.

***** If you require details of earlier obsolete editions, please call 03-2053 7600 or email to CPLPHelpdesk@ocbc.com.

4	Power of Attorney (Property) (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/PA/1-2013	OCBC(M)/LRC/PA/1-2011 *
5	Cash Deposit Agreement (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/CDA/1-2013	OCBC(M)/LRC/CDA/1-2011 *
6	Charge over Securities (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/COS/1-2013	OCBC(M)/LRC/COS/1-2011 *
7	Assignment of Proceeds (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/DAP/1-2013	OCBC(M)/LRC/DAP/1-2011 *
8	Letter of Guarantee (for Individual/Company, Resident & Non-Resident)	OCBC(M)/LRC/LG/1-2013	OCBC(M)/LRC/LG/1-2011 *
9	Deed of Receipt & Reassignment (for Individual/Company and 1 st and 3 rd Party)	OCBC(M)/LRC/R&R/1-2013	OCBC(M)/LRC/R&R/1-2011 *
Islamic Facilities			
A	Facilities Agreement		
1	Facilities Agreement	Al-Amin/LRC/FA_CFS_i/1_2013	Al-Amin/LRC/FA_CFS_i/2_2009 *
B	Common Security Documents		
1	Charge Annexure	Al-Amin/LRC/CHG-i_1P&3P/1_2013	Al-Amin/LRC/CHG-i_1P&3P/1_2008 *
2	Deed of Assignment (Property) (1 st and 3 rd Party)	Al-Amin/LRC/D' ASSG(PROP)- i_1P&3P/1_2013	Al-Amin/LRC/D' ASSG(PROP)-i_1P&3P/1_2008 *
3	Deed of Assignment of Proceeds	Al-Amin/LRC/DA(PROCEEDS)- i_1P&3P/1_2013	Al-Amin/LRC/DA(PROCEEDS)-i_1P&3P/1_2008 *
4	Supplemental Deed of Assignment (Property) (for Individual/Company and 1 st)	Al-Amin/LRC/SUPP D' ASSG(PROP)- i_1P&3P/1_2013	Al-Amin/LRC/SUPP D' ASSG(PROP)- i_1P&3P/1_2008 *

	and 3 rd Party)		
5	Power of Attorney (Property) (for Individual/Company and 1 st and 3 rd Party)	Al-Amin/LRC/PA-i_1P&3P/1_2013	Al-Amin/LRC/PA-i_1P&3P/1_2008 *
6	Cash Deposit Agreement (for Individual/Company and 1 st and 3 rd Party)	Al-Amin/LRC/CDA-i_1P&3P/1_2013	Al-Amin/LRC/CDA-i_1P&3P/1_2008 *
7	Charge over Securities	Al-Amin/LRC/COS-i_1P&3P/1_2013	Al-Amin/LRC/COS-i_1P&3P/1_2008 *
8	Letter of Guarantee (for Individual/Company, Resident & Non-Resident)	Al-Amin/LRC/GUARANTEE-i/1_2013	Al-Amin/LRC/GUARANTEE-i/1_2009 *
9	Deed of Receipt & Reassignment (for Individual/Company and 1 st and 3 rd Party)	Al-Amin/LRC/R&R-i_1P&3P/1_2013	Al-Amin/LRC/R&R-i_1P&3P/1_2008 *
II	Service Level & Templates/Formats (For Conventional & Islamic Facilities)		
1	Solicitors' Service Level	OCBC(M)/LRC/SSL(CFS & CFS-i)/1- 2012	OCBC(M)/LRC/SSL(CFS)/1-2011
2	For Conventional Facilities Solicitors' Letters Advising Loan Release • Format 1 - Letter Advising Release of Facilities	OCBC(M)/LRC/CFS/LAR-1st Release/1-2014	OCBC(M)/LRC/CFS/LAR-1/1-2012 *
	• Format 2 - Letter Advising Release of Balance of Facilities	OCBC(M)/LRC/CFS/LAR_Balance/1- 2014	OCBC(M)/LRC/CFS/LAR_balance/1-2012 *
3	For Islamic Facilities Solicitors' Letters Advising Loan Release • Format 1 - Letter Advising Release of Facilities	Al-Amin/LRC/CFS_i/LAR-1st Release/1-2014	Al-Amin/LRC/CFS_i/LAR-1/1-2012 *

	• Format 2 - Letter Advising Release of Balance of Facilities	Al-Amin/LRC/CFS_i/LAR_Balance/1-2014	Al-Amin/LRC/CFS_i/LAR_balance/1-2012 *
III	Statutory Formats – Samples (For Conventional Facilities)		
1	Statutory Declarations		
	Borrower(s) (Individuals)	OCBC(M)/LRC/SD-INDIV/1-2012	OCBC(M)/LRC/SD-INDIV/1-2011 *
	Borrower(s) (Corporate)	OCBC(M)/LRC/SD-COMPANY/1-2012	OCBC(M)/LRC/SD-COMPANY/1-2011 *
	Foreign Borrower/Security Party/Vendor	OCBC(M)/LRC/SD-FOREIGN INDIV/1-2012	
	Statutory Declaration (for Overseas Property Financing- United Kingdom)	OCBC(M)/Legal/SD-UK PROP FINANCING/INDIV/1-2013	
	Statutory Declaration (for Overseas Property Financing- Australia)	OCBC(M)/Legal/SD-AUS PROP FINANCING/INDIV/1-2013	
	Form 34 Companies Act 1965	OCBC(M)/LRC/F34/1_2013	
IV	Non-Statutory Formats – Samples (For Conventional Facilities)		
1	Board Resolution Formats (For Provision of Third Party Securities)	OCBC(M)/LRC/ BRDRESO-CFS&EMM (SECURITY PARTY)/1-2012	